

**Town Meeting Coordinating Committee
Subcommittee on Policies and Procedures
Agenda for Monday, July 25
12:00 n – 2:00 pm
Glass Room, Bangs Center**

1. Minutes of 7/15/16 provisional meeting
2. Introductions, membership and election of officers
3. Review subcommittee's statement of purpose
4. Next steps:
 - a. Regular meeting schedule – time & place for next meeting
 - b. Methods for soliciting public comment
 - c. Support for TMCC testimony before the charter commission on Aug. 1, 7pm
 - d. Public relations
5. Initial discussion of Town Meeting - what works well and what should be improved – if there is enough time
6. Topics not anticipated 48 hours before meeting
7. Public comment